Conference Guideline

1. Official Languages

The official language of ICKII 2024 is English. All presentations including Q&A should be delivered in English.

2. Guideline for Participants

2.1. Conference Venue and Time:

2nd and 3rd Floor, Nagoya Convention Hall, Nagoya, Aichi, Japan
(453-6190 Japan, Aichi, Nagoya, Nakamura-ku, Hiraike-cho, 4-60-12).
<u>Conference schedules are listed in Japan Standard Time: UTC/GMT+9 Hours.</u>

2.2. Registration

Time of Registration: 09:00~ 13:00, August 16, 2024 (UTC/GMT +9 hours).

2.3. Conference Kit

Conference kit, which contains final program and name badge, will be provided to participants during check-in at the Registration/Information Desk.

3. Guidelines for Presenters

3.1. The presenters and session chairs are asked to keep to the paper sequence as shown in the Final Program. By following this predefined schedule, participants can switch between sessions without missing any particular papers of interest.

3.2. The presentation time for each oral presenter is 15 minutes. The session chairs will allow the presenter 12 minutes for presentation and 3 minutes for discussion. Presentation time for each poster presenter is 60 minutes.

3.3. It is required that the presentation language of ICKII 2024 papers is in English.

3.4. Notebook PCs and LCD projectors will be available in every session room without Internet connection or Email login services. Presenters are requested to prepare their presentation files in MS PowerPoint format on a USB and copy the files into the PC at the session room before the session begins.

3.5. Please contact the Conference Secretary Desk, the session chairs, or any of the session aids if there are any special requests which might require special and unexpected attention.

Pre-Conference Paper Presentation Guideline

Conference schedules are listed in Japan Standard Time: UTC/GMT+9 Hours.

1. Enroll at the Conference Reception Desk:

Please enroll at the registration counter with only the first paper ID.
Second paper ID does NOT need to be enrolled at the counter.

2. On-Site Oral Paper Presentation:

Each paper is given 15 minutes for presentation including discussion time, up to 20 slides for presentation is recommended. The presentation files should be saved on a flash drive and brought to the conference before the sessions begin.
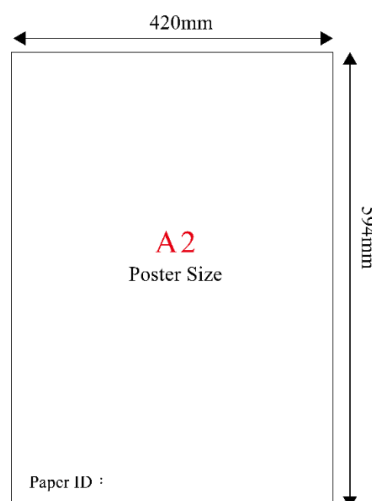
Online Oral Paper Presentation on Zoom Meetings (Remote):

Each paper is given 15 minutes for presentation including discussion time, up to 20 slides for presentation is recommended. Online oral presentations should be conducted remotely via Zoom Meetings. Online presenters need to change the displaying name to *Paper No._Full English Name* on **Zoom Meetings**.

3. On-Site Poster Paper Presentation:

Poster Size: A2 (420mm×594mm)
Each on-site poster paper is given 1 hour for presentation. Please prepare your poster according to the format below, print it out, and bring it to the conference for presentation. Oversized posters will not be accepted for presentation.

Online Poster Submission: Presenters of poster papers are requested to submit a soft copy of the poster to the poster submission system **HERE**. Submitted Posters will be viewed and displayed **HERE**.

4. **Topic Description:**

K240001-X

Paper ID ← → **Topic**

Regular Topics/ Sessions

    A. Material Science & Engineering
    B. Communication Science & Engineering
    C. Computer Science & Information Technology
    D. Computational Science & Engineering
    E. Electrical & Electronic Engineering
    F. Mechanical & Automation Engineering
    G. Green Technology & Architecture Engineering
    H. Internet & IOT technology
    I. Applied Mathematics
    J. Innovation Design & Creative Design
    K. Industrial Design &Design Theory
    L. Cultural & Creative Research
    M. Additive Manufacturing
    N. Others

Invited Topics/ Sessions

    IV1. Urban and Rural Sustainable Development
    IV2. Computer Vision of Autonomous Vehicles based on Deep Learning Technology
    IV3. AI Technology, Applications and Innovation for knowledge-based and Advanced Networking (AI-TAIWAN)
    IV4. Environmental Safety Assessment and Disaster Prevention Strategies